



THE OHIO STATE UNIVERSITY
COLLEGE OF ENGINEERING

Tools for Engineering Career Success

ENGR 4910

Credit Hours:

1.00 - 1.00

Course Levels:

Undergraduate (1000-5000 level)

Graduate

Course Components:

Lecture

Course Description:

Designed to prepare students for an effective internship/co-op and job search. Covers a range of topics including: self-assessment, goal setting, time management, communication and correspondence, resumes, and interviewing. Course will also feature experienced guest speakers from industry. Must be registered with Engineering Career Services.

Prerequisites and Co-requisites:

Prereq: Enrollment in the College of Engineering.

Course Goals / Objectives:

- To assist students in obtaining marketing/branding strategies during job search
 - To develop awareness of how individual strengths, skills, interests, and traits relate to career options
 - To create a resume and other career correspondence
 - To introduce students to experienced industry professionals
 - To familiarize students with salary negotiation and job offer process
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Course Topics:

- Overview of course and Engineering Career Services StrengthsQuest, activities focused on top 5 strengths, “My Strengths and How I Use Them” handout
 - Resumes References Cover Letters Follow-up correspondence
 - Case Interviewing (presented by an employer) Technical Interviewing (presented by an employer)
 - Behavioral Interviewing Effective public speaking (impromptu speeches)
 - Networking/Career Fairs LinkedIn overview
 - Start Smart Salary Negotiation presentation Negotiation skits Evaluating job offers
 - Practice elevator pitches with classmates Industry Panel/ Q&A Network with employers
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Designation:

Elective